



INFORMATION REQUEST FORM

BIODIVERSITY
INSTITUTE
DOCUMENTATION
DIVISION

For Internal use only
S.N-----
Date-----

Please print clearly

Name _____
Organization _____
Sign _____

Date _____
Case Team _____

Title/Subject _____

Type of Service (S)

- Selected Information
 Analysis Other (specify) _____

Form of Service

- Print out Flash E-mail
 CD Others

Purpose _____

Approved by _____
Name Sign Date

Authorized by _____
Name Sign Date

Processed by _____
Name Sign Date

For internal use only

Request type	Time	Cost
Total		